



# WORKLOAD STAFFING PROBLEM-SOLVING PROCESS (ONLINE)

Nurse discusses issue at unit/ward/program level

↓  
*Unresolved*  
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Nurse discusses with manager

↓  
*Unresolved*  
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**Nurse completes and submits online WSR**

→ WSR automatically logged with MNU provincial office

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Online WSR automatically emailed to identified manager and MNU local/worksite

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Manager submits response to nurse using online system within 14 days

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Fully completed online WSR automatically emailed to manager and MNU local/worksite

↻ WSR automatically logged with MNU provincial office

↻ Manager forwards email to Director/CNO

↓  
Nurse receives email notification and logs in to read manager response

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WSR discussed at NAC

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NAC co-chairs provide follow-up to nurse\*

If resolved, no WSR completed

Online WSRs are completed at:  
[workloadstaffing.manitobanurses.ca](http://workloadstaffing.manitobanurses.ca)